Permit #F00155384
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00155384 **Type of Permit:** FILMING **Release Date:** 08/30/2019

Production Company	COLUMBIA COLLEGE HOLLYWOOD
Insured Company Name	COLUMBIA COLLEGE HOLLYWOOD
Contact Phone No. 1	818-345-8414
Contact Phone No. 2	
Fax	
Address	18618 OXNARD STREET TARZANA, California 91356
Production Title	USED BOOKS
Type of Production	Student

Producer	William Olson
Director	William Olson
1st AD	Grace Petro
Production Manager	Grace Petro
FilmL.A. Coordinator	Ramona Jones
Location Manager	William Olson
Primary Phone	Mobile - 916-724-9175
Secondary Phone	
Location Assistant	Grace Petro
Primary Phone	Mobile - 540-229-7917
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00	**Total Permit Fee**	$26.00
		Number of Locations	2

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Summary Information — Location

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Production Company COLUMBIA COLLEGE HOLLYWOOD
Insured Company COLUMBIA COLLEGE HOLLYWOOD
Production Title USED BOOKS

Location Manager William Olson
Primary Phone Mobile - 916-724-9175
Secondary Phone

Location Address 21616 Sherman Way, Canoga Park, CA, 91303

Location Type Business

Film Dates 8/31/2019 - 8/31/2019 09:00 - 21:00 1 day
9/1/2019 - 9/1/2019 09:00 - 21:00 1 day
9/2/2019 - 9/2/2019 09:00 - 21:00 1 day

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document CCH--USED BOOKS_STUDENT LETTER.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4

Personnel on Location

Type	Quantity
Cast	4
Crew	15

Filming Activities Equipment on property; Exterior Dialogue; Interior Dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 03 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Irene Martinez

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
All parking will be at the location; available parking spots for cast and crew vehicles

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Summary Information — Location

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Insured Company COLUMBIA COLLEGE HOLLYWOOD
Production Title USED BOOKS

Location Manager William Olson
Primary Phone Mobile - 916-724-9175
Secondary Phone

Location Address 18347 Saticoy St, Los Angeles, CA, 91335

Location Type Condominium

Film Dates 8/30/2019 - 8/30/2019 16:00 - 22:00 1 day

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Community Survey Required
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document Columbia College Hollywood- 'Used Books' - 18347 Saticoy St.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	1

Personnel on Location

Type	Quantity
Cast	2
Crew	4

Filming Activities Interior Dialogue; Filming in unit#46; Interior establishing shots. ;

Jurisdiction **Political:** Los Angeles City - Council District 12 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Irene Martinez

Coordinator Note Spot check ok'd by Insp. Anderson on 8.28

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
There is only one car, the car of who lives at the location.

NOT A PERMIT

Permit #F00155384

CCH
COLUMBIA COLLEGE
HOLLYWOOD

To Whom It May Concern:

William Olson is a student enrolled in good standing at Columbia College Hollywood. The student is currently taking a course where students must shoot their own projects. As the VP of Operations, I can attest that William is well trained in both production and safety techniques, as well as having a deep level of respect for actors and crew on a set.

The College does cover $2 million in damage and liability, save a $2,500 deductible, which is the responsibility of the individual students, should the need arise. Per the guidelines of our College, this project is not being made for commercial profit of any kind, and as is the case with many student films, the project is being shot on a no-frills budget. Therefore, we hope you can give William any aid possible. The title of the project is "USED BOOKS" and the scheduled shoot dates are August 30th, 31st and September 1st. 2nd.

If you need further verification, please do not hesitate to contact me at polmstead@columbiacollege.edu

Sincerely,

Patrick Olmstead
VP, Operations

NO PERMIT

Permit #F00155384

NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	Used Books					
FILMING ADDRESS	18347 Saticoy St. #46, Reseda, CA 91335					
DATE(S)	8/30/19					
HOURS	FROM	1600	AM / PM	TO	2200	AM / PM

Description of scenes & parking:

Dialogue

Guest Parking

**** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ****

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

William Olson	9167249175
Name of Primary Student Contact	Daytime Phone #
Stephen DeLello	8183458414
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

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